

CHAPTER 133
Finance Department

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CROSS REFERENCES

- Appointment and duties - see CHTR. Art. IV, Sec. 3
 As City Auditor, Treasurer - see CHTR. Art. IV, Sec. 3
 Finances - see CHTR. Art. VII
 Uniform Bond Law - see Ohio R.C. Ch. 133
 Uniform Depository Act - see Ohio R.C. 135
 Treasury investment account - see Ohio R.C. 731.56 et seq.
 Books and accounts of auditor - see Ohio R.C. 733.11 et seq.
 Accounts, powers and duties of treasurer - see Ohio R.C. 733.43 et seq.
 Appropriation and expenditure - see Ohio R.C. 5705.41

133.01 POWERS, DUTIES AND SALARIES.

(a) As provided in the City Charter, there is established a Department of Finance, consisting of a Director of Finance who shall have the powers and duties set forth in Section 3 of Article IV of the Charter. He shall have such assistants as have heretofore or may in the future be provided by ordinance of Council.

(b) The salaries of the Director and/or assistants referred to herein shall be as now are, or in the future may be fixed by ordinance of Council.(Ord. 6-61. Passed 1-4-61.)

133.02 FINANCE COMMISSIONER AS ACTING DIRECTOR.

In addition to the duties presently being performed by the Finance Commissioner, such Commissioner shall perform and exercise all the duties and responsibilities of the Director of Finance in the absence and/or disability of such Director.

(Ord. 66-74. Passed 6-10-74.)

133.03 TREASURY INVESTMENT.

(a) A Treasury Investment Board shall be established and shall consist of the Mayor, Finance Director and one member of Council who shall be appointed by the President of Council.

(b) All such monies which will be available for the investments are to be first approved by this Board.

(c) Investments may be made as outlined in Article VII, Section 3, of the City Charter and in addition thereto Certificates of Deposit may be purchased from commercial banks having a branch office in the City.

(d) The Finance Director shall advise the Board of the City finances and assure that sufficient funds will be available for operations before any investments are approved.

(e) It shall be mandatory that the Finance Director maintain an investment account as prescribed in Ohio Revised Code 731.58.

(f) The Finance Director shall render monthly accounting to Council of the Investment transactions.

(Ord. 123-70. Passed 11-23-70.)

133.04 CREDITING INTEREST EARNED ON TREASURY INVESTMENTS.

All moneys earned by the investment of treasury balances, with the exception of those special projects specifically earmarked by Council action, shall be credited to the General Fund effective April 1, 1973.

(Ord. 50-73. Passed 4-9-73.)

133.05 MEDICAL EXAM FEES OF SEX OFFENSE VICTIMS.

The City shall pay any costs incurred by a Municipal or private medical facility in conducting a medical examination of a victim of an offense under Ohio R.C. Sections 2907.02 rape; 2907.03 sexual battery; 2907.04 corruption of a minor; 2907.05 gross sexual imposition; 2907.06 sexual imposition; or 2907.12 felonious sexual penetration; or any similar City ordinance section in Chapter 533 of the Codified Ordinances; for the purpose of gathering physical evidence for a possible prosecution, all as set forth in Ohio R.C. Section 2907.28. (Ord. 138-76. Passed 12-13-76.)

133.06 PETTY CASH AND CHANGE FUNDS.

(a) The following funds are authorized for distribution and in the amounts indicated:

	Amount
Petty Cash Funds:	
Safety-Service Director	\$ 700.00
Clerk of Municipal Court	2,100.00
Change Funds:	
Finance Director	100.00
Community Development Director	100.00
Safety-Service Director (Pier)	100.00
Recreation Director	2,000.00
Clerk of Municipal Court	350.00
Director of Office of Aging	400.00

Special Police Fund:

Chief of Police	100.00
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(b) The responsibility of each fund to the State Examiner shall rest with the assignment stated in subsection (a) hereof, and the Finance Director shall obtain receipts from each assignee authorized by this section.

(c) The use of such funds shall be limited as follows:

Petty Cash Funds:

Safety-Service Director	700.00
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While responsibility remains with the Safety-Service Director, he may designate an employee or employees to administer the fund for payment of miscellaneous items costing ten dollars (\$10.00) or less when approved by a supervisor or department head. An emergency purchase of more than ten dollars (\$10.00) but not more than fifty dollars (\$50.00) may be made with the prior approval of the Safety-Service Director. This fund shall be reimbursed as requested by the Safety-Service Director or his designee after approval by the Board of Control of the payments made.

Clerk of Municipal Court	2,100.00
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While responsibility remains with the Clerk of Municipal Court, she may designate an employee or employees to administer two thousand dollars (\$2,000.00) of the Fund for payment of jury and/or witness fees necessitated by Municipal Court activities and one hundred dollars (\$100.00) of the Fund for payment of miscellaneous items. This Fund shall be reimbursed as requested by the Clerk of Municipal Court or her designee after approval by the Board of Control of the purchases made.

Change Funds:

While responsibility remains with the authorized designee set forth in subsection (a) hereof, such designee may designate an employee or employees to administer the Fund for the purpose of making change in the general operation of the respective departments.

Special Police Fund:

While responsibility remains with the Chief of Police, he may designate an officer or officers to administer the Fund for the purpose of police investigative purposes. The responsibility for documentation satisfactory to the State Auditor remains with the Chief of Police. The Director of Finance shall verify such funds semi-annually and replenish annually. (Ord. 114-07. Passed 11/13/07.)

133.07 LAW ENFORCEMENT TRUST FUND.

(a) There is hereby established a Law Enforcement Trust Fund to be operated in accordance with the requirements of Ohio Revised Code, Section 2925.03(J) providing that funds received thereunder shall only be expended to pay the cost of protracted or complex investigations or prosecutions, to provide reasonable technical training or expertise, to provide matching funds to obtain Federal grants to aid law enforcement, to provide equipment and training for Rocky River's D.A.R.E. program, and/or for such other law enforcement purposes that this Council deems to be appropriate.

(Ord. 109-93. Passed 12-13-93)

(b) None of the funds paid into the Law Enforcement Trust Fund may be used to meet the operating needs of this City that are not related to law enforcement.

(Ord. 7-87. Passed 1-26-87.)

133.08 ALLOCATION OF ESTATE TAX REVENUES

All estate tax revenues received by the City of Rocky River shall be deposited into the City's General Fund, and designated for specific use for capital and permanent improvement projects, sewer rehabilitation, and equipment purchases.

(Ord. No. 137-07 Passed 12-17-07)